

SARINA STATE HIGH SCHOOL REPRESENTATION POLICY

Rationale

Sarina State High School focuses on four primary foundations for student success everyday:

1. Attend school everyday ready to learn;
2. Wear correct school uniform with pride;
3. Follow the school rules and be respectful;
4. Work to the best of their ability at all times.

Objectives

The *Representation Policy* is designed to:

- Reinforce positive expectations of students and particularly commitment to the school's values and *The Student Code of Conduct*;
- Ensure students are provided with every opportunity to achieve success in their schooling endeavours;
- Ensure that students attending extra-curricular activities will act in a safe manner and uphold the values of Sarina State High School in the broader community.

Implementation

School Representation is defined as 'where a student represents Sarina State High School in any school activity'. School activities are defined in three ways:

- **Curricular** – activities that are part of the learning sequence or assessment of a class – these activities are usually considered mandatory and should not be withheld without extenuating circumstances;
- **Co-curricular** – outside of but complimentary to the regular curriculum occurring during school, at lunch breaks and outside of school hours;
- **Extra-curricular** – school-based activities that are enhancements to schooling, not reported on, occurring during school, at lunch breaks and outside of school hours.

Students who fall into the following categories will be notified of their potential ineligibility to participate in co-curricular or extra-curricular activities.

Students will be placed on the *Representation Policy* if they:

- are awarded NAs and/or Us in effort and/or behaviour **in any reporting period** –
 - Compulsory Schooling – Year 7 to 10 - TWO or more classes;
 - Post-Compulsory Schooling – Year 11 and 12 - ONE class
- do not meet the required 90% attendance (excluding special circumstances) - **year-to-date accumulation**;
- constantly breach *The Sarina State High School Student Code of Conduct* including but not limited to behaviour expectations, consistent truancy and consistent breach of uniform expectations; **term accumulation**
- have been suspended – **year-to-date accumulation**.

Communication

If a student is placed on the *Representation Policy*, both parent/carer and student will be notified via email. Students will also be communicated with in-person during school hours.

Extenuating Circumstances

If there are extenuating circumstances regarding a student being placed on the *Representation Policy*, please contact the students Head of Year to discuss.

Consideration Process

After receiving the *School Representation* notification, students, with the assistance of their parent/carer and/or Head of Year, are entitled to make an application for consideration to come off the *Representation Policy*.

An application explaining the circumstances for being placed on the *Representation Policy*, and the measures undertaken by the student to demonstrate an improvement and acquire *Positive Points* should be submitted in writing, to the Head of Year for panel deliberation. The panel will consist of the Head of Year, Head of Department – Student Services and relevant Deputy Principal.

Students will remain on the *Representation Policy* until notified by the Head of Year following the successful completion of the Special Consideration Process. **This may include an agreement specifying conditions that must be met, if the student is to remain off the *Representation Policy*.**

Please note: receipt of an Application for Consideration does not automatically qualify students for removal from the *Representation Policy*.

Positive Points

Positive Points show the measures that students who have been placed on the *Representation Policy* have demonstrated to show their self-improvement. Students must achieve at least five (5) merit points prior to applying for *Consideration*. Merit points will be taken into consideration throughout the *Consideration Process*.

<i>Positive Points</i>	<i>Merit Points</i>
Completed rewards cards	Two (2)
Community service at a Panel members discretion	Two (2)
Attendance at last day of term activities – not including sports carnivals	Two (2)
Attendance at sports carnivals – each day of attendance	Two (2)
100% attendance for the term	Two (2)
Receiving a positive postcard	Three (3)

Review

This policy will be reviewed annually.